



TENDER NOTICE

REQUEST FOR PROPOSAL FOR JAMAICA CARES – TRAVEL HEALTH INSURANCE AND SUPPORT LOGISTICS

This is an offline (hard copy) tender where tenders will only be accepted in sealed envelopes. There will be a physical tender box for drop-off of Tender Documents.

Tenders are invited from registered insurance companies with the Financial Services Commission (FSC) and which are on the Public Procurement Commission (PPC) register for Insurance Services.

Eligibility:

1. Copies of valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TLC);
2. Copies of valid Public Procurement Commission (PPC) registration in the category of Insurance Services;
3. Registration with the Financial Services Commission (FSC) in the registered class of business Ordinary Longterm (OLT).

Non-compliance with any of the above criteria will result in Disqualification from the procurement proceedings.

Tender Documents may be obtained from:

**The Public Procurement Manager
Jamaica Tourist Board (JTB)
64 Knutsford Boulevard, Kingston 5
Contact: 876-929-9200/19**

Tender Packages will be available at a non-refundable fee of \$3,000.00 (payable in cash or by Manager's Cheque) at the Public Procurement Unit, First Floor, JTB, 64 Knutsford Boulevard, Kingston 5. Packages will be available from **May 5, 2021 to May 12, 2021 between 9:00 a.m. and 3:00 p.m.**

Tenders should be deposited in the Tender Box at:

**The Reception Area, First Floor
Jamaica Tourist Board
64 Knutsford Boulevard, Kingston 5**

Each tender should be submitted in duplicate (two identical copies) in sealed envelopes bearing the name and seal of the Bidder and clearly marked and addressed as follows:

INSURANCE PLACEMENT FOR: Jamaica CARES Programme

Jamaica Tourist Board, 64 Knutsford Boulevard, Kingston 5

Tenders should be deposited by 2:00 p.m. on June 17, 2021.

TENDERS SUBMITTED AFTER THIS DATE AND TIME WILL BE AUTOMATICALLY DISQUALIFIED

Opening will be at 2:15 p.m. on June 17, 2021 at:

**JTB Boardroom, Second Floor
Jamaica Tourist Board, 64 Knutsford Boulevard, Kingston 5**

This procurement proceedings will be administered under the GOJ Handbook (March 2014) of Public Sector Procurement Procedures and Procurement Act 2015 "Exclusion" provisions for the placement of the Jamaica CARES Travel Health Insurance and Support Logistics package. This Programme is intended to be mandatory for all persons travelling to the island on non-Jamaican passports. Bids satisfying the minimum technical requirements will be ranked based on premium, and the three (3) highest ranked bidders will be selected as the eligible providers ("Winners") of the Programme. This process will not result in a contract agreement between the successful bidders ("Winners") and the Jamaica Tourist Board or the Government of Jamaica. The procuring entity reserves the right to accept or reject any proposal and to annul the bidding process and reject all bids without thereby incurring any liability to bidders at any time prior to the acceptance of the successful bids.